Basic Labor Market Information Analyst Training Agenda
April 24 – 26, 2018
New Brunswick, NJ

Day 1

Time	Session	Lead
8:00	Breakfast	
8:30	Welcome/Introductions	Tim/Marty
9:00	Introduction to Labor Market Information (LMI) A. What is Labor Market Information (LMI) and Why is it Important? B. Major Players in the LMI World C. Key Values in the LMI World D. Main Suppliers and Customers of LMI	Tim
9:30	**Exercise: Main Suppliers**	Tim
9:45	Understanding the Core LMI Programs E. Core Programs and Function Funded by the U.S. DOL F. Workforce Information Grant Activities G. Federal / State Cooperative Programs H. BLS Confidentiality I. Overview of BLS Cooperative Programs J. Labor Force Questions and Concepts	Tim
10:15	Break	
10:30	Understanding the Core LMI Programs (continued) K. Current Population Survey L. Local Area Unemployment Statistics (LAUS)	Tim
11:00	**Exercise: Accessing and Interpreting the Unemployment Rate**	Tim
11:15	Other Important Data Sources M. U.S. Census Bureau a. Decennial Census b. Population Estimates & Projections c. American Community Survey d. Economic Census e. County Business Patterns	Marty
12:00	Lunch	
1:00	**Exercise: Analyzing Demographic Data**	Marty

Time	Session	Lead
1:30	Longitudinal Employer-Household Dynamics (LEHD) N. Local Employment Dynamics (LED) O. Quarterly Workforce Indicators P. Longitudinal Employer-Household Dynamics (LEHD) (continued) Q. On the Map Tool	Tim
2:30	Break	
2:45	**Exercise: QWI Explorer & On the Map Tool**	Tim
3:00	Other Important Data Sources (continued) R. Bureau of Economic Analysis S. Other Sources	Marty
4:00	**Exercise: Accessing and Interpreting Employment Data from non-BLS Sources**	Marty
4:30	Adjourn	

Day 2

Time	Session	
8:00	Breakfast	
8:30	Data Visualization A. Customer Focused Presentations B. Presentation Creation related Charts, Graphs, Text C. Effective Data to Use D. Writing E. Planning and Data Preparation	Marty
9:30	Basic Industry Analysis F. Understanding NAICS G. Basic vs Non-Basic Economic Theory and Multipliers H. Simple Trend Analysis I. Location Quotients	Marty
10:30	Break	
10:45	**Exercise: Location Quotients**	Marty
11:00	Understanding the Core LMI Programs (Continued) J. Current Employment Statistics (CES) K. Quarterly Census of Employment and Wages (QCEW) L. Business Employment Dynamics (BED)	Tim

Time	Session	
11:45	**Exercise: QCEW Data and Business Dynamics**	Tim
12:00	Lunch (on your own)	

1:00	Basic Occupation Analysis
	
	    A. Occupational Employment Statistics (OES)
	    B. Standard Occupational Classification (SOC)
	    C. Linking Industries to Occupations
	    D. Occupational Projections
	    E. O*NET
	    F. Real Time LMI
		Marty

1:45	**Exercise: Staffing Patterns**	Marty
2:00	Understanding the Core LMI Programs (Continued) G. Industry and Occupational Projections	Tim
2:45	**Exercise: Employment Data and Projections**	Tim
3:00	Break	

3:15	Education and Training Data
	
	    H. Education and Training Required for Occupations
	    I. Career Clusters
	    J. Education Data
		Tim

3:45	**Exercise: Education Data**	Tim
4:00	Topic Reviews as Needed and Questions; presentation time	Tim/Marty
4:30	Adjourn	

Day 3

Time	Session	Lead
8:00	Breakfast	
8:30	Finalize Small Group Presentations	Tim/Marty
9:30	Small Group Presentations (2 groups, 10 minutes each)	
10:00	Break	
10:15	Small Group Presentations (4 groups, 10 minutes each)	
11:30	Wrap-up	Tim/Marty
12:00	Adjourn	