**Return to Work Project - Template**

The Return to Work Project can help you think through how to apply the discussions from the workshop to your own work. Capture your project ideas in writing using this template. You do not need to include all these elements, but they may be helpful in defining your ideas.

You will have the opportunity to share your project for peer feedback during the final session of the workshop.

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| Project Title |  |
| Organization |  |
| Name |  |
| Position |  |

|  |  |
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| **Aim of Project**  What part of the roadmap does this project address? |  |
| **Project background**  Why is it needed? How will it be useful to your work? |  |
| **People/groups**  What other people and groups should be involved? |  |
| **Objectives and desired impacts**  Consider SMART objectives – specific, measurable, achievable, realistic and time-bound |  |
| **Format**  Workshop, report etc |  |
| **Proposed Activities**  Planning, research, outreach, etc. |  |
| **Support required**  Software, services, resources, databases, budget etc. |  |
| **Timeline and milestones**  When will you complete the project? What are the significant milestones? When will they occur? |  |
| **Challenges** |  |
| **How will you share the findings?** |  |