

Leadership in Research Workshop

Developing and Managing a Research Operation & Team

June 13, 2022 – In-person Columbus, OH

June 21 & 28; July 12, 2022 (2:00 – 4:00pm ET) - Online

Monday, June 13, 2022

Time	Session
8:00	Breakfast (provided)
9:00	Introductions, Course Objectives, & Agenda 9:05 <i>Welcome from Ken Poole</i> 9:05 – 9:10 <i>Statement of Purpose (D. Conrad)</i> 9:10 – 9:30 <i>Icebreaker Introductions (Goal to end in tables sorted by cohort (CIC, LMI, CIC) until afternoon break)</i>
9:30	Determining the Research Function's Role within an Organization – <ul style="list-style-type: none"> • Defining a Vision, Mission, & Principles for Your Group <ul style="list-style-type: none"> ○ Diversity, Equity, and Inclusion • Clarifying Your Group's Role within the Organization's Strategic Plan <ul style="list-style-type: none"> ○ Research Value Proposition
10:45	Break
11:00	Building Your Team <ul style="list-style-type: none"> • Diversity, Equity, and Inclusion <ul style="list-style-type: none"> ○ Embracing an equity lens • Building communication strategies around your recruitment
12:00	
1:00	Setting Your Team (and yourself) Up to Win <ul style="list-style-type: none"> • Developing Strong Internal Communications • Creating a culture of open communication • Having Difficult Conversations
2:15	
2:45	Setting Your Team (and yourself) Up to Win <ul style="list-style-type: none"> • Managing Workflow <ul style="list-style-type: none"> ○ Research Prioritization & Time Management • Managing People Remotely
4:00	Open Discussion & Wrap-up
4:30	Adjourn

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Virtual Portion

Day/ Time	Topic
Day 1 – 6/21	
2:00 – 2:10pmET	Welcome Back!
2:10 – 2:20pmET	Creating Alliances with Internal Partners and Leaders Getting Buy-in for Research <ul style="list-style-type: none"> • Using community indicators, data from management to leadership and decision-making
2:20 – 2:40pmET	Small Group Discussions
2:40 – 2:50pmET	Increasing Collaboration and Communication Across Agency and Departmental Silos
2:50 – 3:10pmET	Small Group Discussions
3:10 – 3:20pmET	Communicating and Collaborating Externally <ul style="list-style-type: none"> • Incorporating customers • Improving community engagement
3:20 – 3:35pmET	Small Group Discussions
3:35 – 3:45pmET	Large Group Discussion/ Report out
3:45 – 4:00pmET	Book Discussion/Activity
Day 2 – 6/28	
2:00 – 2:10pmET	Welcome Back!
2:10 – 2:20pmET	Activating the Research Component of the Organization’s Strategic Plan <ul style="list-style-type: none"> • Building a Dynamic Product and Services Portfolio • Incorporate Customers
2:20 – 2:40pmET	Small Group Discussions
2:40 – 2:50pmET	Balancing Leadership & Administrative Management <ul style="list-style-type: none"> • Managing the research budget
2:50 – 3:10pmET	Small Group Discussions

3:10 – 3:20pmET	Balancing Multiple Work Priorities
3:20 – 3:35pmET	Small Group Discussions
3:35 – 3:45pmET	Large Group Discussion/ Report out
3:45 – 4:00pmET	Book Discussion/Activity

Day 3 – 7/12

2:00 – 2:10pmET	Welcome Back!
2:10 – 2:20pmET	Managing Transition & Change / Succession Planning
2:20 – 2:40pmET	Small Group Discussions
2:40 – 2:50pmET	Cultivating Leadership Talent
2:50 – 3:10pmET	Small Group Discussions
3:10 – 3:20pmET	Large Group Report out
3:20 – 3:35pmET	Book Discussion/Activity
3:35 – 3:45pmET	Open Discussion
3:45 – 4:00pmET	Wrap up: What do you hope to keep from this?