

## Economic Development Research Intern

The Center for Regional Economic Competitiveness (CREC) is an independent, 501(c)3 not-for-profit organization founded to provide local, regional, state, and federal policy-makers with the information they need to formulate and execute innovative, regional, job-creating economic strategies. **Our primary public service goal is to help regions compete.** Through our network of partnerships, we continually work to further regional economic competitiveness in rural and metropolitan communities. Our work emphasizes the importance of data in evidence-based public policy. CREC conducts research, provides technical assistance, offers expert advice, provides training, and offers leadership to practitioners and policymakers in the economic development, workforce development and higher education fields.

CREC is seeking an intern to assist with our research and consulting activities. This is a paid internship in Arlington, Virginia, for candidates with an interest in economic development, public policy, research and data science. Applications for Summer 2021 should be submitted by March 15. Applications will be considered on a rolling basis throughout the year.

**Pay Rate:** \$15 – \$23 per hour, based on experience.

### Job responsibilities may include:

- Help maintain Council for Community and Economic Research (C2ER) data products including the Cost of Living Index, State Business Incentive Database, and State Economic Development Program Expenditures Database.
- Perform research and analysis for CREC's technical assistance programs including literature reviews, quantitative and qualitative data analysis, and visualizing data through charts, graphs, and maps for local, regional, state, federal, and philanthropic clients.
- Create and disseminate web and other media content relevant to economic and workforce development practitioners.
- Support our work with associations of economic development professionals and public data users.

### A successful candidate will:

- Have or be working toward a Bachelor's or Master's degree in Public Policy, Economics, Public Administration, Urban and Regional Planning, or another relevant field. Graduate students are strongly encouraged to apply
- Demonstrate strong analytical and organizational skills
- Have familiarity with analyzing data, writing policy briefs, memos, or reports
- Be comfortable working in a fast-paced environment and able to work on multiple projects simultaneously
- Be proficient with Microsoft Excel, Outlook, PowerPoint and Word
- Have experience in database management, programming knowledge is a plus (Python, R, Java, etc.)

### Application Instructions

Summer applications are reviewed on a rolling basis. Please submit a resume and cover letter to Mereb Hagos at [mhagos@crec.net](mailto:mhagos@crec.net).

CREC is an equal opportunity employer.

Learn more about the intern experience [here](#).