

## Research Assistant

**Duration:** Permanent  
**Work Location:** Arlington, VA (Rosslyn metro) | Temporary/partial remote work due to COVID  
**Posting Expiration Date:** Until filled – application review begins November 15

**Organization Overview:** The Center for Regional Economic Competitiveness (CREC) ([www.creconline.org](http://www.creconline.org)) is an independent, 501(c)3 not-for-profit organization based in Arlington, Virginia, founded to provide policymakers with the information needed to formulate and execute innovative, regional, job-creating economic development strategies. CREC provides research, technical assistance, and training to federal, state, and local policymakers as well as to national networks of professionals in related fields.

For the past 20 years, CREC has connected, trained, and supported thousands of professionals producing and utilizing data for decision making and has promoted innovations in the data available to guide economic development and talent development to foster regional competitiveness. Over the next five years, CREC will expand programming to ensure that partner organizations strategically address gaps that limit future-oriented, evidence-based policy and program development at the state and local level.

We will engage several affiliated organizations: the Council for Community and Economic Research ([www.c2er.org](http://www.c2er.org)), the Labor Market Information Institute ([www.lmiontheweb.org](http://www.lmiontheweb.org)), the Projections Managing Partnership ([www.projectionstraining.com/](http://www.projectionstraining.com/)), the Association of Public Data Users ([www.apdu.org](http://www.apdu.org)), Community Indicators Consortium ([www.communityindicators.net](http://www.communityindicators.net)), and Development Districts Association of Appalachia ([www.appalachiandevlopment.org](http://www.appalachiandevlopment.org)). These organizations provide opportunities for economic, workforce, education, and community development professionals to network, learn more about data and applied research methods, advocate for public and private statistics, and develop innovative data or research products/services.

**Position Summary:** The **Research Assistant** will assist CREC in accomplishing its mission by supporting the organization's networking, technical assistance, and research activities.

- Support our work with associations of economic & workforce development professionals, public data producers, and community indicators data users.
- Help maintain Council for Community and Economic Research (C2ER) data products including the Cost of Living Index, State

Business Incentive Database, and State Economic Development Program Expenditures Database.

- Perform research and analysis for CREC's technical assistance programs including literature reviews, quantitative and qualitative data analysis, and visualizing data through charts, graphs, and maps for local, regional, state, federal, and philanthropic clients.
- Create and disseminate web, newsletter, and other media content relevant to economic, community indicators, and workforce development practitioners.

**Preferences and Requirements:**

- Master's degree in a relevant field preferred
- Permission to work in the U.S. is required

**Our Benefits:** For full-time regular employees, CREC provides medical, dental, and vision insurance and a Health Savings Account, paid Federal Holidays, Paid Time Off Leave accrual, contributions to a company 401k Retirement Savings Plan, plus special leave for the end-of-year holiday season.

**Application Requirements:** Interested in joining us? Send a resume, cover letter, and writing sample to [aforbes@crec.net](mailto:aforbes@crec.net)