

RESEARCH ANALYST

REGIONAL ECONOMIC AND COMMUNITY DEVELOPMENT W.E. UPJOHN INSTITUTE FOR EMPLOYMENT RESEARCH

Position Summary

The W.E. Upjohn Institute for Employment Research is seeking a talented Research Analyst to support the Regional Economic Development team of the Regional Economic and Community Development group. The Regional Research Analyst provides economic and population data, content, visualizations, and analysis for projects. This position is responsible for working with data and economic models to communicate information on conditions in economies ranging from local to national levels. Communication mediums include written content, data visualizations, and presentations. The incumbent will work on a variety of regional projects in team settings and as appropriate, assume coordination duties for selected projects as well as work with others inside and outside of the Institute to achieve project-related goals.

This position will work in a hybrid environment both in-office and remotely. As such, the ideal candidate will reside within driving distance of Kalamazoo, Michigan.

Position Requirements

A Bachelor's (or higher) degree in economic development, planning, economics, statistics, computer science, or related field is required. At least one year of relevant experience is preferred. Relevant experience includes research assistance in quantitative or qualitative analysis, data modeling and communication of results, database management, writing scientific reports, and other work employing data science methods.

Knowledge of statistical and econometric methods is required. Knowledge of Microsoft Office software, including Word, Excel, and PowerPoint is required. Experience with at least one statistical programming language - preferably Stata - is essential, as is a basic understanding of database structures, data processing, and data management. A good level of technical writing is also required, and experience with writing research reports and literature reviews is a plus. Knowledge of R, IMPLAN, REMI, Python, or other programming languages is desirable. Proficiency in qualitative and quantitative techniques for evaluation and the ability to develop and implement online tools and strategies for program evaluation activities are a plus.

Must possess an understanding of data analysis and a critical eye for detail.

About the Regional Economic and Community Development Group

Two teams comprise the Regional Economic and Community Development Group; the Regional Economic Development team focuses on applied economic and technical assistance and addresses issues in regional economies, economic development, workforce/occupational development, evaluation, and economic impact modeling and analysis. The regional team provides economic outlook presentations inside and outside of Michigan and annual economic and employment analyses for Southwest Michigan's metropolitan regions. The Community Development team leads collaborative efforts in communities in Southwest Michigan, working in a variety of areas, including education, poverty reduction, and housing, among others.

About the W.E. Upjohn Institute for Employment Research

Since 1932, the [Upjohn Institute](#) has functioned as one of the world's leading independent, non-partisan, and non-profit labor economics research organizations, seeking to research the causes and effects of unemployment and to devise ways and means of alleviating hardships caused by unemployment. The Institute also houses the administrative arm of the local workforce development programs.

The Upjohn Institute is an Equal Opportunity Employer and as such, is committed to affirmative action steps to help achieve a goal of equality in the treatment of employees and applicants without regard to race, color, religion, sex, sexual orientation, gender identity, marital status, age, height, weight, national origin, veteran or disability status in hiring, promotion training and development, compensation, transfer, termination, disciplinary action, and all other personnel actions and Institute related functions and activities.

Starting annual salary for this position is \$55,000 - \$58,000 based on experience. The Institute offers a generous benefits package.

Application Instructions

Interested applicants should submit a resume and letter of interest to hr@upjohn.org.